

Park Inspection Report

Below are general guidelines for inspections of manufactured home parks. In addition, please refer to the specific Rule for further inspection guidelines and clarifications or contact the OMHC office.

Violations (numbering as noted on reference chart)

- 01 Are the rules and an emergency number conspicuously posted
- 02 Is the license to operate conspicuously posted
- 03 Setback Requirements - Identify any visible issues with setback requirements on homes set *after 9/6/06* as we can only enforce after that date
- 04 Each lot and street shall be marked to be readily identifiable and readable from the street (at least 4 inches)
- 05 Freestanding buildings less than 5ft from neighboring home; 4ft if park built prior to 1961; not more than 2 freestanding auxiliary bldgs on individual lots
This only pertains to bldgs placed after 12/1/12 as we can not enforce change on bldgs placed prior to that date
- 06 Streets / walkways / parking areas shall be maintained in safe, passable condition at all times - note any visible issues (pot holes, egress issues)
- 07 Note any visible lighting issues such as broken fixtures or absence of lighting
- 08 Storm water facilities (culverts, catch basins & pipes) to be maintained in a clean and free flowing condition. Note any visible issues. Note location of accumulation of standing water
- 09 Sanitary sewage system must be operational. Note any accumulation of raw sewage
- 10 Solid waste must be placed in trash cans with tight fitting lids. Solid waste is not permitted to accumulate on sites. Note any visible issues
- 11 Note any visible issues with electrical system in the community such as down lines, unsafe conditions.
If park was constructed after June 30, 1971 there shall be space available for recreational use not less than 5% of the gross park area. If facilities are available such as playgrounds, swimming pools and basketball courts they shall be properly maintained.
- 12
- 13 Boats and RVs shall not be stored on individual lots.
- 14 Note any issues with domestic animals running at large or not on a leash
- 15 Note any issues that may result in harboring of flies or mosquitoes
- 16 Note any issues that would allow harboring of pests such as raccoons, possums, etc. such as missing skirting.
- 17 Note any new placement or removal of homes or freestanding buildings
- 18 List any other visible issues

General Information

List each site that does not have a home placed on it by lot number / address

Do not list homes that are present but appear vacant. The purpose of this area is to document inventory change.