



Ohio Manufactured Homes Commission

5100 Parkcenter Avenue, Suite 103, Dublin, Ohio 43017

Complaint Regarding Unlicensed Person Installing Manufactured Homes

1) ALLEGED UNLICENSED PERSON INSTALLING

_____ Telephone (if known): (_____) _____

Alleged Unlicensed Persons Name

Business or Company Name

Address

City

State

Zip

County

2.) LOCATION OF HOME INSTALLED BY ALLEGED UNLICENSED PERSON

_____ Telephone (if known): (_____) _____

Homeowner's Name

Address

City

State

Zip

County

Home Is (check one): New _____ Used _____ Repossessed _____

3) RETAIL DEALERSHIP INFORMATION

Provide information pertaining to the retail dealer and manufacturer IF AVAILABLE.

_____ Telephone (if known): (_____) _____

Retailer Name

Business Address

City

State

Zip

County

4) MANUFACTURER INFORMATION (IF AVAILABLE)

_____ Telephone (if known): (_____) _____

Manufacturer's Name

Address

City

State

Zip

County

5) MANUFACTURED HOME INFORMATION AND IDENTIFICATION
(if available)

Permit Number(s) _____

Home Owner Name _____ Home Owner Telephone Number if available _____

Serial Number: _____ HUD Label Number: _____

Length: _____ Width: _____ Check One: Double wide _____ Single wide _____ Other (specify) _____

Approximate Date of Delivery: _____

1. Was home moved from its original set-up/installation site? Yes _____ No _____
If yes, (date) _____

Original location: _____

2. Have you contacted the inspector, his supervisor or anyone else in the inspection agency concerning your complaint? Yes _____ No _____
If yes, was this notification written _____ or verbal _____?

6) INSPECTION AGENCY INFORMATION

_____ Telephone: (_____) _____
Inspector Name

Inspection Agency or Department Name _____

Address _____

City _____ State _____ Zip _____ County _____

If you have spoken about this problem with other members of the local authority, please list their names, titles and phone numbers if known:

7.) Complaint Description

Provide any information you have about the installation by the unlicensed installer including: the sequence of events, copies of any documents, contracts, order forms, permits, red tags, inspection notices, photographs, etc.

In the space below or on back, draw a sketch using highway and road numbers, names and other landmarks or points of location indicating exactly how to find this property.